



2019 ANNUAL GENERAL MEETING MINUTES

Peterborough Cycling Club

Date: November 18, 2019.

Location: Peterborough Rugby Clubhouse

Time: 7:00 pm

ITEM		DISCUSSION & DECISION
1.	Call to order	Sue Carlson, President called the meeting to order at 7:11 pm and declared sufficient number of participants and proxies to form a quorum.
2.	Approval of Agenda	Jeff Minicola moved that the agenda be accepted, seconded by Jeff Waite. Motion carried.
3.	Approval of Minutes	The minutes of the November 26, 2018 AGM were reviewed. Jeff Faulds moved to approve the minutes, seconded by Jeff Waite. Motion carried.
4.	Reports	
	A. Treasurer's Financial Report	<p>Jeff Minicola and Jeff Waite (CX Nationals Committee Treasurer) presented the financial report.</p> <p><u>Income Statement</u> Revenue total: \$29,806. Total revenue decreased by \$3,965 over 2018. Ride leader jersey sponsorship of \$3,000 in 2018 was one-time only. Membership is now over 500 riders, but more ride leaders were subsidized this year. This was the third of three-year jersey sponsorship cycle totaling \$6,000/year (same as 2018). Noble Pursuit raised \$6,229 including \$3,920 from registrations, \$2,500 from sponsorships and \$1,070 from raffle, less expenses. Other income is on-line collections from CCN for Sunday morning CX series (2018 was cash donations from same series).</p> <p><u>Expenditures</u> Donations: PBAC \$1,500 and Noble Pursuit \$6,789. 2018 donations included CX Nationals \$5,000, PBAC \$1,500, PTA \$1,000 and Noble Pursuit \$9,500. Equipment (\$636) includes CX course supplies and park permit for CX series (series is still on-going and more expenses expected by end of year). Office expenses decreased in 2019 because in 2018 included web site work. None for 2019. Ride leaders: training, discount memberships, Strava account. Estimated accounts payable to be processed by December 31, 2019 year end will be about \$3,500 additionally.</p>

		<p><u>Overview</u> Net surplus of \$12,548 up to November 11, 2019. This will be reduced by estimated accounts payable before December 31, 2019 of \$3,500. Bank balance is higher than 2018 but we anticipate some mandated training expenses in 2020 to comply with new regulations, as well as allocated funds for educational Clinic's & CX equipment</p> <p><u>CX Nationals</u> Registration was lower for Nationals this year (\$32,380.50), though a higher fee was charged. Sponsorship was lower (\$25,250.00) because the PCC was one-time sponsor in 2018 and another sponsor did not renew for 2019. There was no fundraising in 2019, 2018 had a few BBQ fundraisers. Merchandise was sold for the first time in 2019 (\$1,096.30). Expenditures were lower this year (i.e. no gift given to racers, course materials were mostly re-used from 2018, volunteer food budget much lower thanks to Events Director coordinating), totalling \$52,623.66 with only a few bills still coming in. Current surplus of: \$6,097.17. Money will be donated to a cycling related charity/non-profit in compliance with the Terms of Reference the committee is operating under.</p>
	<p>B. President's Report</p>	<p><u>Overview</u> The PCC has had 501 members, 21 weekly rides, 3 youth programs and 2 women specific rides in 2019. Membership demographics include: 35 % women, 125 youth, 11 Devo-riders, 84 Sprockids riders (with 27 volunteer coaches). Tandem Eyes had 27 members, 17 captains and 10 stokers.</p> <p><u>Partnerships/Sponsorship</u> The PCC supported PBAC and Richard Higham was our liaison with their board. The PCC supported the Peterborough Trailbuilders Association through optional donations through CCN, totaling \$1680. The Noble Pursuit raised \$6789 for the James Fund for Neuroblastoma Research. Zac Wheeler ran an epic event totalling 193 km and with 14 teams participating. Our Cyclocross Nationals Committee successfully hosted the CX National Championships for the second year. The PCC also provided 100s of volunteers to help run the event.</p> <p><u>2019 Season</u> Highlights of our events this year were shown, including: Launch Night @ Wildrock, Joy Ride, Ride Leader Training, OCA Coaching, Sprockids Build Day, the Spring Classic, Women's Day Ride, B!KE fundraiser, Alan's 100km Rec Ride, Noble Pursuit, MTB World Champions (Women: Sarah Anderson, Men: Alex Groenke, and Youth: James Hollingsworth), Road World Champions (Men's A: Tim Hadfield, Men's B: John Hunter, Women's B: Kathy Eggenberger, Men's C: Chris Fleming, Women's C: Jenn McCallum), Prince Edward County Ride,</p>

Halloween CX Race Timing by Princess Leia, Ride Leaders Appreciation Dinner, CX Nationals and future events: Presidents Cup and Santa Claus Parade.

Strategic Planning

The Vice-President of the PCC, Robert Brown presented the progress on the Club's Strategic Plan including: Vision, mission, values and some goals for 2020.

Information was gathered from the general membership when registering via CCN, in a 1 on 1 setting during PCC rides and events and in formal workshops from a group of club stakeholders.

Vision

Bringing people together on bikes.

Mission

The PCC is a member driven cycling community which encourages, inspires, and educates.

The PCC provides rides, skill development, competitive, and social events that promote the love of cycling for the greater Peterborough community.

Values:

Volunteering: The ongoing success of the Peterborough cycling club depends on valued volunteers who give freely of their time, experience and expertise.

Respect & Relationships: We foster positive relationships through respect; within our membership and within our community, between cyclists and other users of the roads and pathways.

Excellence in Leadership: Leadership from our ride leaders, volunteers, and board members that is informed and dedicated to the safe enjoyment of cycling for our members and the entire community.

Inclusive: All levels of riders and types of cycling are encouraged within the PCC.

Key Goals for 2020

- Strategic plan: finalize and implement necessary changes
- Rider clinics: provide more clinics and educational opportunities
- PCC CX Series: to work towards keeping our series in city parks

There was a discussion about what is happening with the City of Peterborough re: CX Series not allowed in parks.

		<p>The 2020-2022 Jersey design was presented with the plan of a new colour released in second year of sponsorship.</p> <p>Motion to accept reports by John Menzies, seconded by Ben Pye. Motion carried.</p>
5.	New Business	
	a. Bylaw Amendments	<p>5.08.1 In addition to Article 5.08, any Director or Executive Member will be deemed to have resigned from the Board if the Director or Executive Member:</p> <ul style="list-style-type: none"> a. is absent from 3 consecutive meetings within one Year; or b. is absent from 25% or more of the meetings held within one year. <p>A Director or Executive Member who has sent regrets to the Secretary and to the President at least 7 days prior to a meeting shall not be recorded as absent in the meeting minutes.</p> <p>Robert Brown, moved to amend 5.08.1, seconded by Carla Newport. Motion carried.</p> <p>5.08.2 If a deemed resignation occurs, the event shall be recorded in the minutes of the meeting at which the deemed resignation has occurred and the President shall, as soon as practicable, inform the Director or Executive Member in writing of the effective date of the person's resignation and the Board may as soon as practicable proceed to fill the vacancy in accordance with Article 5.07.</p> <p>Robert Brown moved to amend 5.08.2, seconded by Carla Newport. Motion carried.</p>
	b. Election of Officers	<ul style="list-style-type: none"> i. President Sue Carlson, acclaimed ii. Vice President Robert Brown, acclaimed iii. Treasurer Jeff Minicola, acclaimed iv. Secretary Maggie Newport, acclaimed v. Communications Director Kris Sieber, acclaimed vi. Events Director Linda McLean, acclaimed vii. Ride Director Kim Erskine, acclaimed viii. Youth Director Alex Lefebvre, acclaimed <p>The board will be accepting applications to the Coordinator positions by Dec 31, 2019. Appointments will be made in the beginning of 2020.</p>

6.	Motions for continuing operations for 2020	Moved by Alan Barber, seconded by Kris Sieber that the Membership ratify the decisions and expenditures of the Board of Directors in relation to those decisions and actions taken since the date of the 2018 AGM. Motion carried.
		Moved by Jeff Faulds, seconded by Kim Erskine that the Membership indemnify the Board of Directors in relation to the decisions and expenditures taken since the date of the 2018 AGM. Motion carried.
		Moved by Kris Sieber, seconded by Alan Barber that the Membership authorize the Executive to manage the affairs of the Peterborough Cycling Club until the next AGM in 2020. Motion carried.
7.	Adjournment	Moved by Carla Newport that the meeting be adjourned. Carried.